



Dr. Ram Rodge Adhyapak Mahavidyalaya

Selu Tq. Selu Dist. Parbhani [Maharashtra]

AFFILIATED: SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED
APPROVED BY: NCTE NEW DELHI & GOVT. OF MAHARASHTRA

Email-iqacdrrodgeamseu@gmail.com

NCTE Code:- 123079

SRTMUN Code:-256



Principal
Dr. Smt. Nilima K. Singh
(MA., M.Ed., Ph.d., DSW., D.Lit.)
Mobile No. 9923238375
Email-singhnilima93@gmail.com

Teacher's Feedback Form on Administration and Management

This feedback form is intended to help improve the administration and management at our B.Ed college. Your responses will remain confidential and will be used to enhance the working environment, resources, and overall institutional effectiveness.


Section A: Basic Information

1. Name (Optional): Deshpande A. B.
2. Department: Education
3. Years of Teaching Experience:
 1. ☐ Less than 2 years
 2. ☒ 2-5 years
 3. ☐ 5-10 years
 4. ☐ More than 10 years

Section B: Administrative Support and Policies

Please rate the following statements based on your experience:

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The administration communicates policies and procedures clearly.	[]	<input checked="" type="checkbox"/>	[]	[]	[]
2. The administration is approachable and available when needed.	<input checked="" type="checkbox"/>	[]	[]	[]	[]
3. College policies are fair and support faculty development.	<input checked="" type="checkbox"/>	[]	[]	[]	[]


Principal
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Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
4. Faculty workload is distributed equitably.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The administration encourages open communication and feedback.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

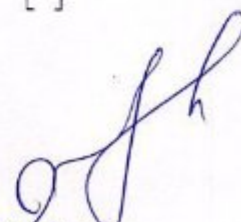
Section C: Management and Resources

Please rate the following statements based on your experience:

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. Classroom and teaching facilities are adequate and well-maintained.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Library resources (books, journals, digital resources) meet academic requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Technology resources (computers, projectors, etc.) are readily available and functional.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The administration supports professional development opportunities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Timely action is taken on requests for resources or assistance.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section D: Overall Satisfaction and Suggestions

1.


Principal
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Tq. Selu Dist. Parbhani



How satisfied are you with the overall administration and management of the college?

2.

1. ☐ Very Satisfied
2. ☒ Satisfied
3. ☐ Neutral
4. ☐ Dissatisfied
5. ☐ Very Dissatisfied

3.

Please provide any suggestions or feedback for improving the college's administration and management practices:

4.

To improve No. of Computer 8

5.

respectfull communication

6.

7.

8.

Any additional comments:

9.

10.

11.

12.


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Section A: Basic Information

1. Name (Optional): UGHADE SHRIRAM ARJUN
2. Department: Education
3. Years of Teaching Experience:
 1. ☐ Less than 2 years
 2. ☐ 2-5 years
 3. ☒ 5-10 years
 4. ☐ More than 10 years

Section B: Administrative Support and Policies

Please rate the following statements based on your experience:

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The administration communicates policies and procedures clearly.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The administration is approachable and available when needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. College policies are fair and support faculty development.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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4. Faculty workload is distributed equitably.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The administration encourages open communication and feedback.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


Section C: Management and Resources

Please rate the following statements based on your experience:

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. Classroom and teaching facilities are adequate and well-maintained.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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1. ☐ Very Satisfied
2. ☒ Satisfied
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5. ☐ Very Dissatisfied

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Please provide any suggestions or feedback for improving the college's administration and management practices:

4.

5.

6.

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Section A: Basic Information

1. Name (Optional): SONWANE BABAN KESHAVRAO.
2. Department: Education.
3. Years of Teaching Experience:
 1. ☐ Less than 2 years
 2. ☐ 2-5 years
 3. ☐ 5-10 years
 4. ☒ More than 10 years

Section B: Administrative Support and Policies

Please rate the following statements based on your experience:

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
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3. College policies are fair and support faculty development.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


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Section C: Management and Resources

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Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
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3. ☐ Neutral
4. ☐ Dissatisfied
5. ☐ Very Dissatisfied

3.

Please provide any suggestions or feedback for improving the college's administration and management practices:

4.

Provide laptops / computer. personal.

5.

6.

7.

8.


Any additional comments:

9.

10.

11.

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Section A: Basic Information

1. Name (Optional): Ratna Parkhi M.V.
2. Department: Education
3. Years of Teaching Experience:
 1. ☐ Less than 2 years
 2. ☐ 2-5 years
 3. ☐ 5-10 years
 4. ☒ More than 10 years

Section B: Administrative Support and Policies

Please rate the following statements based on your experience:

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The administration communicates policies and procedures clearly.	[]	[x]	[]	[]	[]
2. The administration is approachable and available when needed.	[x]	[]	[]	[]	[]
3. College policies are fair and support faculty development.	[x]	[]	[]	[]	[]


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Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
4. Faculty workload is distributed equitably.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The administration encourages open communication and feedback.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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2.

1. ☐ Very Satisfied
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3. ☐ Neutral
4. ☐ Dissatisfied
5. ☐ Very Dissatisfied

3.

Please provide any suggestions or feedback for improving the college's administration and management practices:

4.

Willingness to collaborate & assist others

5.

Participation in team meeting & discussion

6.

Assistance provided to student in accessing college resource & services

8.

Any additional comments:

9.

10.

11.

12.


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Non-Teaching Staff Performance Appraisal Proforma

(Tick the Grading level where numbers are given- 1 is the lowest and 5 is the highest)

Personal Details:

Name:- Mr. Mohkare Govind Vishnupant

Position/Designation:- Store Keeper

Department/Section: B.Ed.

Years of Service: One Year

Evaluation Period: 2019-20

1. Job Knowledge and Skills:


Mastery of job-specific tasks and responsibilities:

1 2 3 4 5

Understanding of college policies, procedures, and regulations:

1 2 3 4 5

Ability to adapt to changes in job requirements:


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Tq. Selu Dist. Parbhani



1 2 3 4 5

Proficiency in relevant computer software and tools:

1 2 3 4 5

Continual learning and professional development efforts:

1 2 3 4 5

2. Quality of Work:

Accuracy and attention to detail in performing duties:

1 2 3 4 5

Timeliness and efficiency in task completion:

1 2 3 4 5

Consistency in maintaining high standards of work:


1 2 3 4 5

Initiative in identifying and addressing areas for improvement:

Compliance with safety and security protocols:

1 2 3 4 5

3. Communication and Collaboration:


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Tq. Selu Dist. Parbhani



Effective communication with colleagues, supervisors, and other stakeholders:

1 2 3 4 5

Willingness to collaborate and assist others as needed:

1 2 3 4 5

Ability to convey information clearly and professionally:

1 2 3 4 5

Participation in team meetings and discussions:

1 2 3 4 5

Conflict resolution skills and ability to work harmoniously with others:

1 2 3 4 5

4. Customer Service and Student Support:


Responsiveness to student inquiries and requests:

1 2 3 4 5

Courteous and respectful interactions with students, parents, and visitors:

1 2 3 4 5

Assistance provided to students in accessing college resources and services:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



1 2 3 4 5

Proactive measures taken to enhance the student experience:

1 2 3 4 5

Handling of complaints and concerns in a timely and satisfactory manner:

1 2 3 4 5

5. Problem-Solving and Initiative:

Proactive identification of problems or inefficiencies:

1 2 3 4 5

Initiative in proposing and implementing solutions:

1 2 3 4 5

Resourcefulness in overcoming obstacles and challenges:


1 2 3 4 5

Ability to work independently and take ownership of tasks:

1 2 3 4 5

Contribution to the overall improvement of college operations:

1 2 3 4 5


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6. Attendance and Punctuality:

Adherence to work schedule and punctuality in attendance:

1 2 3 4 5

Compliance with leave policies and procedures:

1 2 3 4 5

Notification of absences or tardiness in advance when possible:

1 2 3 4 5

Consistent record of reliability and dependability:

1 2 3 4 5


Flexibility in accommodating occasional changes in work hours or assignments:

1 2 3 4 5

7. Overall Performance Assessment:

Rating Scale: 1 2 3 4 5

Comments:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



Reviewer's Comments:

very nice

Employee's Comments and Self-Assessment:

Improvement of college operations

Development Plan:

Accessing college resources & services

Areas of strength to maintain.

Areas for improvement and corresponding actions:

maintain high standards of work.

Professional development goals for the next evaluation period:

Signatures:

Employee:  Date: _____

Reviewer: _____ Date: _____


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Principal

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(MA., M.Ed., Ph.d., DSW., D.Lit.)

Mobile No.9923238375

Email-singhnilima93@gmail.com

Non-Teaching Staff Performance Appraisal Proforma

(Tick the Grading level where numbers are given- 1 is the lowest and 5 is the highest)

Personal Details:

Name:- **Mr. Pawar Pawankumar Ramkrishna**

Position/Designation:- **Jr. Clerk**

Department/Section: **B.Ed.**

Years of Service: **One Year**

Evaluation Period: **2020-21**

1. Job Knowledge and Skills:

Mastery of job-specific tasks and responsibilities:

1 2 3 4 5 ✓

Understanding of college policies, procedures, and regulations:

1 2 3 4 ✓ 5

Ability to adapt to changes in job requirements:

Principal

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Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani

1 2 3 4 5

Proficiency in relevant computer software and tools:

1 2 3 4 5

Continual learning and professional development efforts:

1 2 3 4 5

2. Quality of Work:

Accuracy and attention to detail in performing duties:

1 2 3 4 5

Timeliness and efficiency in task completion:

1 2 3 4 5

Consistency in maintaining high standards of work:


1 2 3 4 5

Initiative in identifying and addressing areas for improvement:

Compliance with safety and security protocols:

1 2 3 4 5

3. Communication and Collaboration:


Principal
Dr. Ram Rodge Adhyapak
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Effective communication with colleagues, supervisors, and other stakeholders:

1 2 3 4 5

Willingness to collaborate and assist others as needed:

1 2 3 4 5

Ability to convey information clearly and professionally:

1 2 3 4 5

Participation in team meetings and discussions:

1 2 3 4 5

Conflict resolution skills and ability to work harmoniously with others:

1 2 3 4 5

4. Customer Service and Student Support:

Responsiveness to student inquiries and requests:

1 2 3 4 5

Courteous and respectful interactions with students, parents, and visitors:

1 2 3 4 5

Assistance provided to students in accessing college resources and services:


Principal
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Tq. Selu Dist. Parbhani

1 2 3 4 5

Proactive measures taken to enhance the student experience:

1 2 3 4 5

Handling of complaints and concerns in a timely and satisfactory manner:

1 2 3 4 5

5. Problem-Solving and Initiative:

Proactive identification of problems or inefficiencies:

1 2 3 4 5

Initiative in proposing and implementing solutions:

1 2 3 4 5

Resourcefulness in overcoming obstacles and challenges:

1 2 3 4 5

Ability to work independently and take ownership of tasks:

1 2 3 4 5

Contribution to the overall improvement of college operations:

1 2 3 4 5


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6. Attendance and Punctuality:

Adherence to work schedule and punctuality in attendance:

1 2 3 4 5

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Notification of absences or tardiness in advance when possible:

1 2 3 4 5

Consistent record of reliability and dependability:

1 2 3 4 5

Flexibility in accommodating occasional changes in work hours or assignments:

1 2 3 4 5

7. Overall Performance Assessment:

Rating Scale: 1 2 3 4 5

Comments:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani

Reviewer's Comments:

Nasty food.

Employee's Comments and Self-Assessment:

safety & security

Development Plan:

timeliness & efficiency in task

Areas of strength to maintain.

Areas for improvement and corresponding actions:

communication with colleagues, supervisors

Professional development goals for the next evaluation period:

Signatures:

Employee:  Date: _____

Reviewer: _____ Date: _____



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Non-Teaching Staff Performance Appraisal Proforma

(Tick the Grading level where numbers are given- 1 is the lowest and 5 is the highest)

Personal Details:

Name:- **Mr. Lipne Subhash Jagannath**

Position/Designation:- Lab-Technician.

Department/Section: **B.Ed.**

Years of Service: **One Year**

Evaluation Period: **2021-22**

1. Job Knowledge and Skills:


Mastery of job-specific tasks and responsibilities:

1 2 3 4 5

Understanding of college policies, procedures, and regulations:

1 2 3 4 5

Ability to adapt to changes in job requirements:


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1 2 3 4 5

Proficiency in relevant computer software and tools:

1 2 3 4 5

Continual learning and professional development efforts:

1 2 3 4 5

2. Quality of Work:

Accuracy and attention to detail in performing duties:

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Timeliness and efficiency in task completion:

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Consistency in maintaining high standards of work:

1 2 3 4 5

Initiative in identifying and addressing areas for improvement:

Compliance with safety and security protocols:

1 2 3 4 5

3. Communication and Collaboration:

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Effective communication with colleagues, supervisors, and other staff members:

1 2 3 4 5

Willingness to collaborate and assist others as needed:

1 2 3 4 5

Ability to convey information clearly and professionally:

1 2 3 4 5

Participation in team meetings and discussions:

1 2 3 4 5

Conflict resolution skills and ability to work harmoniously with others:

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4. Customer Service and Student Support:


Responsiveness to student inquiries and requests:

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Courteous and respectful interactions with students, parents, and visitors:

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Assistance provided to students in accessing college resources and services:


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1 2 3 4 5

Proactive measures taken to enhance the student experience:

1 2 3 4 5

Handling of complaints and concerns in a timely and satisfactory manner:

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5. Problem-Solving and Initiative:

Proactive identification of problems or inefficiencies:

1 2 3 4 5

Initiative in proposing and implementing solutions:

1 2 3 4 5

Resourcefulness in overcoming obstacles and challenges:

1 2 3 4 5

Ability to work independently and take ownership of tasks:

1 2 3 4 5

Contribution to the overall improvement of college operations:

1 2 3 4 5

Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



6. Attendance and Punctuality:

Adherence to work schedule and punctuality in attendance:

1 2 3 4 5

Compliance with leave policies and procedures:

1 2 3 4 5

Notification of absences or tardiness in advance when possible:

1 2 3 4 5

Consistent record of reliability and dependability:

1 2 3 4 5


Flexibility in accommodating occasional changes in work hours or assignments:

1 2 3 4 5

7. Overall Performance Assessment:

Rating Scale: 1 2 3 4 5

Comments:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani

Reviewer's Comments:

job-specific tasks



Employee's Comments and Self-Assessment:

Understand stand. of college policies & regulations

Development Plan:

maintain high std. work

Areas of strength to maintain.

Areas for improvement and corresponding actions:

relevant computer software & excel
regularity

Professional development goals for the next evaluation period:

Signatures:

Employee:  Date: _____

Reviewer:  Date: _____



Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya Selu
Tq: Selu Dist: Parbhani.



Dr. Ram Rodge Adhyapak Mahavidyalaya

Selu Tq. Selu Dist. Parbhani [Maharashtra]

AFFILIATED: SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

APPROVED BY: NCTE NEW DELHI & GOVT. OF MAHARASHTRA

Email-iqacdrrodgeamselu@gmail.com

NCTE Code:- 123079

SRTMUN Code:-256

Principal

Dr. Smt. Nilima K. Singh

(MA., M.Ed., Ph.d., DSW., D.Lit.)

Mobile No. 9923238375

Email-singhnilima93@gmail.com



Non-Teaching Staff Performance Appraisal Proforma

(Tick the Grading level where numbers are given- 1 is the lowest and 5 is the highest)

Personal Details:

Name:- Miss. Gondge Divya Dattrao

Position/Designation:- Accounts Assistant

Department/Section: B.Ed.

Years of Service: One Year

Evaluation Period: 2022-23

1. Job Knowledge and Skills:

Mastery of job-specific tasks and responsibilities:

1 2 3 4 5

Understanding of college policies, procedures, and regulations:

1 2 3 4 5

Ability to adapt to changes in job requirements:

Principal

Dr. Ram Rodge Adhyapak

Mahavidyalaya, Selu

Tq. Selu Dist. Parbhani

1 2 3 4 5

Proficiency in relevant computer software and tools:

1 2 3 4 5



Continual learning and professional development efforts:

1 2 3 4 5

2. Quality of Work:

Accuracy and attention to detail in performing duties:

1 2 3 4 5

Timeliness and efficiency in task completion:

1 2 3 4 5

Consistency in maintaining high standards of work:

1 2 3 4 5

Initiative in identifying and addressing areas for improvement:

Compliance with safety and security protocols:

1 2 3 4 5

3. Communication and Collaboration:

A handwritten signature in black ink, appearing to be "Dr. Ram Rodge Adhyapak".

Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



Effective communication with colleagues, supervisors, and other stakeholders:

1 2 3 4 5 ✓

Willingness to collaborate and assist others as needed:

1 2 3 4 ✓ 5

Ability to convey information clearly and professionally:

1 2 3 ✓ 4 5

Participation in team meetings and discussions:

1 2 3 4 5 ✓

Conflict resolution skills and ability to work harmoniously with others:

1 2 3 ✓ 4 5

4. Customer Service and Student Support:


Responsiveness to student inquiries and requests:

1 2 3 ✓ 4 5

Courteous and respectful interactions with students, parents, and visitors:

1 2 3 ✓ 4 5

Assistance provided to students in accessing college resources and services:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



1 2 3 4 5

Proactive measures taken to enhance the student experience:

1 2 3 4 5

Handling of complaints and concerns in a timely and satisfactory manner:

1 2 3 4 5

5. Problem-Solving and Initiative:

Proactive identification of problems or inefficiencies:

1 2 3 4 5

Initiative in proposing and implementing solutions:

1 2 3 4 5

Resourcefulness in overcoming obstacles and challenges:


1 2 3 4 5

Ability to work independently and take ownership of tasks:

1 2 3 4 5

Contribution to the overall improvement of college operations:

1 2 3 4 5


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



6. Attendance and Punctuality:

Adherence to work schedule and punctuality in attendance:

1 2 3 4 ✓ 5

Compliance with leave policies and procedures:

1 2 3 4 5 ✓

Notification of absences or tardiness in advance when possible:

1 2 3 4 ✓ 5

Consistent record of reliability and dependability:

1 2 3 4 5 ✓

Flexibility in accommodating occasional changes in work hours or assignments:

1 2 3 4 5 ✓

7. Overall Performance Assessment:

Rating Scale: 1 2 3 4 ✓ 5

Comments:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Seiu
Tq. Seiu Dist. Parbhani

Reviewer's Comments:

proficiency in relevant
comp. soft. & tool



Employee's Comments and Self-Assessment:

time & efficiency in task.

Development Plan:


responsiveness to student inquiries request.

Areas of strength to maintain.

Areas for improvement and corresponding actions:

Ability to work independently & take ownership
of task.

Professional development goals for the next evaluation period:

Signatures: 

Employee: Goundge D D Date: 9/10/22

Reviewer: NHima Guy. Date: 10/10/22



Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya Selu
Tq. Selu Dist. Parbhani.



Dr. Ram Rodge Adhyapak Mahavidyalaya

Selu Tq. Selu Dist. Parbhani [Maharashtra]

AFFILIATED: SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

APPROVED BY: NCTE NEW DELHI & GOVT. OF MAHARASHTRA

Email-iaacdrramrodgeamselu@gmail.com

NCTE Code:- 123079

SRTMUN Code:-256

Principal

Dr. Smt. Nilima K. Singh

(MA., M.Ed., Ph.d., DSW., D.Lit.)

Mobile No. 9923238375

Email-singhnilima93@gmail.com



Non-Teaching Staff Performance Appraisal Form

(Tick the Grading level where numbers are given- 1 is the lowest and 5 is the highest)

Personal Details:

Name:- Mr. Thorat Bhagwat Ganeshrao

Position/Designation:- Librarian

Department/Section: B.Ed.

Years of Service: One Year

Evaluation Period: 2023-24

1. Job Knowledge and Skills:

Mastery of job-specific tasks and responsibilities:

1 2 3 4 5

Understanding of college policies, procedures, and regulations:

1 2 3 4 5

Ability to adapt to changes in job requirements:

Principal

**Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani**



1 2 3 4 5

Proficiency in relevant computer software and tools:

1 2 3 4 5

Continual learning and professional development efforts:

1 2 3 4 5

2. Quality of Work:

Accuracy and attention to detail in performing duties:

1 2 3 4 5

Timeliness and efficiency in task completion:

1 2 3 4 5

Consistency in maintaining high standards of work:


1 2 3 4 5

Initiative in identifying and addressing areas for improvement:

Compliance with safety and security protocols:

1 2 3 4 5

3. Communication and Collaboration:


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



Effective communication with colleagues, supervisors, and other stakeholders:

1 2 3 4 5

Willingness to collaborate and assist others as needed:

1 2 3 4 5

Ability to convey information clearly and professionally:

1 2 3 4 5

Participation in team meetings and discussions:

1 2 3 4 5

Conflict resolution skills and ability to work harmoniously with others:

1 2 3 4 5

4. Customer Service and Student Support:

Responsiveness to student inquiries and requests:

1 2 3 4 5

Courteous and respectful interactions with students, parents, and visitors:

1 2 3 4 5

Assistance provided to students in accessing college resources and services:

Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani

1 2 3 4 5



Proactive measures taken to enhance the student experience:

1 2 3 4 5

Handling of complaints and concerns in a timely and satisfactory manner:

1 2 3 4 5

5. Problem-Solving and Initiative:

Proactive identification of problems or inefficiencies:

1 2 3 4 5

Initiative in proposing and implementing solutions:

1 2 3 4 5

Resourcefulness in overcoming obstacles and challenges:

1 2 3 4 5

Ability to work independently and take ownership of tasks:

1 2 3 4 5

Contribution to the overall improvement of college operations:

1 2 3 4 5

A stylized handwritten signature in blue ink, consisting of a large 'R' followed by a cursive 'A' and 'D'.

Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani



6. Attendance and Punctuality:

Adherence to work schedule and punctuality in attendance:

1 2 3 4 5

Compliance with leave policies and procedures:

1 2 3 4 5

Notification of absences or tardiness in advance when possible:

1 2 3 4 5

Consistent record of reliability and dependability:

1 2 3 4 5

Flexibility in accommodating occasional changes in work hours or assignments:


1 2 3 4 5

7. Overall Performance Assessment:

Rating Scale: 1 2 3 4 5

Comments:

very good


Principal
Dr. Ram Rodge Adhyapak
Mahavidyalaya, Selu
Tq. Selu Dist. Parbhani

Reviewer's Comments:

Book setting & issuing record good.

Employee's Comments and Self-Assessment:

To develop Lib. software.

Development Plan:


Book entry & issuing issuing.

Areas of strength to maintain.

Areas for improvement and corresponding actions:

Book Access & Record.

Professional development goals for the next evaluation period:

Signatures: 

Employee: Thorat B.G. Date: 9/9/23

Reviewer: Milima Singh Date: 11/9/23



Principal
Dr. Ram Rode Adhyapak
Mahavidyalaya Selu
Tq: Selu Dist: Parbhani.

